



7444 Wellington Rd. 21
Elora, ON N0B 1S0



6415 Northwest Drive, Units 37-40
Mississauga, ON L4V 1X1

<Recipient Name>

<Mailing Address>

<Town>, ON <Postal Code>

RE: Wellington Septic Inspection Program Information Letter
For Property Address: <Property Address>, <Parcel ID>

Dear Property Owner,

The Townships of Centre Wellington, Guelph / Eramosa, Puslinch, Wellington North and the Towns of Erin and Minto are required by the Province of Ontario to conduct septic inspections of approximately 750 properties every five years. These inspections are for properties that are within areas that provide water to municipal drinking water wells. The septic inspections are important to keep municipal and private well water safe. Wellington Source Water Protection, a municipal partnership of the Wellington County municipalities along with EnVision Consultants Ltd. ('EnVision'), a private consulting firm, are managing the 2023 septic inspection program on behalf of the Townships and Towns. The 2023 program was to be delivered in 2020, however, was delayed due to the COVID pandemic. You may remember participating in this program before or this may be the first time you have heard of the program. Regardless, we are asking for your cooperation to keep all of our drinking water safe.

The purpose of the program is to inspect all septic systems for compliance with Section 8.9 Operation and Maintenance of the Ontario Building Code (OBC). All sewage systems on your property will need to have an inspection completed in 2023 which includes outhouses, greywater pits, cesspools, septic tanks, pump tanks, leaching beds, treatment units, holding tanks, etc. This program is mandatory and is to be completed every five years as outlined in the OBC and the Clean Water Act.

EnVision has been hired to administer the program and will be responsible for scheduling appointments with property owners, completing the inspections and providing the inspection results to property owners and your Municipality.

Have questions:

Public Information Sessions within each Municipality will be held in Spring 2023. Event details can be found on the attached Septic Social Flyer.



More information about the program can be found on the Wellington Source Water Protection, Mandatory Septic Inspection Program webpage. Scan the below code with a smartphone camera to be directed to the below listed webpage:

<http://www.wellingtonwater.ca/en/how-does-this-affect-me/mandatory-septic-inspection-program.aspx>



Property owner responsibilities:

- Contact EnVision to schedule an appointment; further details listed below;
- Have an owner or agent of the owner, over the age of 18, present for the inspection;
- Gather information such as the date of last pump-out and have documents such as haulage agreements (for holding tanks) and servicing contracts (for treatment units) available at the time of the inspection;
- **Do not pump out your septic tank before the scheduled inspection;**
- Unearth and remove, just prior to the scheduled inspection, all the septic tank, pump tank and holding tank lid(s). Please note almost all septic tanks have two (2) lids. Access ports (approximately 10 cm (4 inch) diameter tubes) for holding tanks do **not** provide suitable access to complete the inspection; lid exposure is still required. Lids for proprietary advanced treatment unit tanks do not need to be removed; and,
- Ensure approximately 2.5 m (8 ft) vertical clearance is provided above septic tank lid(s).

How to schedule an appointment:

Contact EnVision to schedule an inspection date and time window by Wednesday May 17, 2023. Inspections will generally be booked May through September, Monday through Friday between 8:30 am and 5:00 pm, with select after hours and Saturday appointments. Inspections will be booked on a first-come, first-serve basis and will be scheduled within a 3-4 hour time window; exact appointment times not available.

To reach the EnVision team to book an inspection or with questions, please contact us at:

wellingtonseptic@envisionconsultants.ca or 416-312-0967

Thank you in advance for your cooperation.

Sincerely, Paisley McDowell, Project Coordinator